

March 6, 2022

Homeowner
Valley Oaks Homeowners Association, Inc.
Lewisville, TX, 75067

Re: **Notice of Special Homeowner Meeting**
Tuesday, April 5, 2022 at 7:00 p.m., virtually via Zoom

Dear Homeowner;

The Annual Meeting of the Valley Oaks Homeowners Association, Inc. was held at 7:00 p.m. on Tuesday, March 1, 2022. Due to continued pandemic conditions this year's meeting was held virtually via the meeting platform Zoom. A quorum of homeowners (53 voting members/households) was not present at this meeting. A quorum of homeowners is required to vote on any changes proposed to the covenants or by-laws of the association.

On the Agenda of the March 1 meeting was the following item and a vote was not able to be taken due to the lower than required attendance level:

Old Business: Consideration of an amendment to Homeowner Association By-Laws to allow for the addition of carports

- a. Presentation by Mark Wainscott regarding carports, city ordinance research, other details*
- b. Review of updated language for this amendment- Carmen Palmer*
- c. Question time for homeowners*
- d. Vote by homeowners in attendance at meeting*

A special meeting has been called to address this piece of business related to the proposed approval of carports. **The special meeting will take place on Tuesday, April 5, via Zoom.** In all subsequently called homeowner meetings where the same amendment vote is being considered, only a quorum of the first quorum level is all that is required to take a vote. In this case that is 27 homeowners. **Please note: Any homeowners who have an outstanding balance on their membership dues, are not eligible to vote.*

The board will supply proxy voting documents to all homeowners at a future date closer to the newly scheduled meeting.

Thank you for your attention to this important matter. Should you have any questions regarding the amendment being considered or your Association, please feel free to contact me at 214-616-8741 or via e-mail at jr01d18@verizon.net.

Sincerely,

Carmen Palmer

Carmen Palmer, President, Valley Oaks Homeowners Association, Inc.